

Regular Meeting of the Hibbing Public Library
Board of Trustees

Hibbing Public Library Board Room

February 14, 2007

Members present: Dan Bergan Claudia Mescher
 Jim Huber Beth Pierce
 Maddy Kochevar Mary Angela Strasser
 Mike Marincel

Member absent:

Also present: Terry Moore, Library Director

Order of Business:

1. The meeting was called to order at 4:32 PM by President Mike Marincel.
2. No guests were present.
3. Kochevar/Bergan moved to approve the minutes of the January 10, 2007 meeting. The motion carried.
4. Mescher/Marincel moved to approve the financial report and the invoices payable in January, 2007. The motion carried.
5. **Reports of Library Director**
 - ❖ A second handicapped parking space is needed and will be added in front of the building. The two spaces will share the curb cut.
 - ❖ Kochevar will attend Enid Costley's performance review on February 15, 2007.
 - ❖ A voice messaging service is being considered for phone callers to the Hibbig Public Library.
 - ❖ A report of web pages and databases searched January-December, 2006 was distributed.
 - ❖ A position on the ALS board will soon be available. Any interested trustee should contact Moore for more information.
 - ❖ Chris Magnusson has requested a job re-evaluation for her position which was denied. As she is performing many IT tasks not included in her job description, she is seeking to have the review committee reconsider her petition. Mescher and Bergan will draft a letter in support of Magnusson's request.
6. **Unfinished Business:**
 - ❖ The air conditioning project is at long last a "go" and should be completed no later than mid-to-late July.
 - ❖ Trustees reviewed suggested interview questions for library director candidates and discussed again the probationary salary clause in the contract with the city.
 - ❖ Shrinkage of the DVD inventory continues to be a problem. It is likely that only the plastic case will be displayed; patrons would receive the disk proper at the service desk.
7. **New Business:**
 - ❖ Library objectives for 2006 were assessed.
 - ❖ Library objectives for 2007 were reviewed. Marincel/Mescher moved to approve the document. Motion passed with the addition of items for which no action was taken in 2006.
 - ❖ *The board chose to table any decision on the Joint Powers Agreement until the March meeting.*

- ❖ *Marincel moved, Mescher seconded a proposal to lease a second T1 data line upon the recommendation of Director Moore.*
- ❖ *Director Moore made the board aware of the 2008 Hibbing Public Library centennial date.*
- ❖ *Director Moore noted that Jim Huber's term on the board expires soon and that he cannot be re-appointed due to the time served. Claudia Mescher's term expires in March, although she is eligible to re-apply. Board members were asked to think of/approach potential new members and urge them to apply.*

8. *The meeting was adjourned at 6:02 PM.*

Mary Angela Strasser and *Dan Bergan*
Secretary