

Regular Meeting of the Hibbing Public Library
Board of Trustees

Hibbing Public Library Board Room

June 13, 2007

Members present: Dan Bergan Claudia Mescher
 Maddy Kochevar Beth Pierce
 Mike Marincel Mary Angela Strasser

Member absent: Gary Louzensky

Also present: Ginny Richmond
 Nancy Riesgraf

Order of Business:

1. The meeting was called to order at 4:40 PM by President Mike Marincel.
2. **Report by Nancy Riesgraf** (with contributions from Enid Costley)
 - ❖ The position of Library Worker is presently posted at the Job Force Work Center. The description of this position includes janitorial and maintenance duties in addition to library tasks, such as desk duty. The closing date for applications is June 18. Until the position is filled, a public works employee has been designated to clean the library. The results of this arrangement, thus far, have been unsatisfactory.
 - ❖ The roof is leaking into a light fixture near the service desk. Ceiling damage has resulted. There is also water seepage in the basement, particularly in the northwest corner.
 - ❖ The air conditioner chiller delivery has been delayed, but the anticipated completion date (*early July*) will likely be met.
 - ❖ The city job classification and evaluation study will be beginning soon. The process is to be completed by August 12. Nancy Riesgraf represents the library on this committee.
 - ❖ The new T-1 line has been installed and limited betterment has been experienced.
 - ❖ City Engineer Suihkkonen has recommended that a maintenance contract be initiated for the air conditioning system.
3. The meeting was adjourned at 5:32 PM.

Mary Angela Strasser
Secretary