

Regular Meeting of the Hibbing Public Library  
Board of Trustees

Hibbing Public Library Board Room

October 10, 2007

Members present:     Dan Bergan                                     Claudia Mescher  
                          Gary Louzensky                                 Beth Pierce  
                          Mike Marincel                                     Mary Angela Strasser

Members absent:     Maddy Kochevar

Also present:         Ginny Richmond, Library Director

**Order of Business:**

1. The meeting was called to order at 4:33 PM by President Mike Marincel.
2. No guests were present.
3. Mescher/Louzensky moved to approve the minutes of the August 29 and September 12 meetings. Motion carried.
4. Bergan/Mescher moved to approve the financial report and accounts payable at this time. Motion carried.
5. **Report of Library Director**
  - 5.1 The annual Yuletide Festival has been scheduled for Monday, December 3, 2007. The city band will perform.
  - 5.2 The Friends of the Hibbing Public Library will hold their book sale November 2 (9:00 AM—5:00 PM) and November 3 (9:00 AM—2:00 PM).
  - 5.3 Bill Trelford will return to work on October 1.
  - 5.4 Wall sealing in the northwest corner of the building will take place in the spring of 2008.
6. **Unfinished Business:**
  - 6.1 *Air conditioning project*  
The walk-through scheduled for October 18, 2007, has been postponed. When it takes place, a “punch list” of flaws to be mended will be generated.
  - 6.2 *2008 budget*  
A draft was submitted last month, and a response to this is expected.
  - 6.3 *Bucks Buy Books*  
After a brief pause, the billboard is now back up.  
The donation letter and envelope inclusion in the PUC billing was delayed due to an unexpected mandatory mailing that took precedence over the solicitation.
7. **New Business:**
  - 7.1 *Children’s Librarian*  
Of the twelve applications received, telephone interviews have been held with four and four others are scheduled. The best of these will be invited to an in-person interview. Mescher/Marincel moved that the library reimburse half the travel costs incurred by the interviewees. Motion carried.

*7.2 Continuing education for staff*

Director Richmond recommended restoring some funds to the 2008 budget for this purpose as a normal need of a healthy library. Bergan/Mescher moved to approve the cost of Richmond's attendance at an upcoming *Library Journal* Design Institute "going green" conference in Chicago. Motion carried.

8. The meeting was adjourned at 5:35 PM.

Mary Angela Strasser  
Secretary