Regular Meeting of the Hibbing Public Library
Board of Trustees

Hibbing Public Library Board Room **November 14, 2007**

Members Present: Dan Bergan, Gary Louzensky, Mike Marincel, Claudia Mescher, Beth Pierce, Maddy Kochevar

Members absent: Mary Angela Strasser

Also present: Ginny Richmond, Library Director

Order of Business:

1. President Mike Marincel called the meeting to order at 4:34 PM.
2. No guests were present.
3. Bergan/Louzensky moved to approve the minutes of the October 10 meeting. Motion carried.
4. Bergan/Kochevar moved to approve the financial report. Motion carried.

5. Reports of Library Director

Friends of the Library Book Sale, held Nov. 2-3, netted $922, which was one of the highest reported in recent years.

Yuletide Festival will be held Mon., Dec. 3 from 6-7. Director Richmond had posters and handouts available for Board members to distribute around town.

Director Richmond updated the Board on the Children's Librarian interviews and reported that Mr. Chuck Bell from Kansas has been offered the position with January 2, 2008 as a starting date.

6. Unfinished Business

6.1 The air-conditioning walk through was done on Nov. 1, 2007. Training will be done in the spring.
6.2 Further administrative cuts by Sherri Lindstrom in the 2008 Budget were Shared and discussed.
6.3 To date the Bucks Buy Books campaign has raised $5,424.74.
6.4 Shared travel expenses for in-person interviews are estimated to be approximately $1,000 or less.
6.5 Director Richmond reminded was that she will be going to the Library Design Institute in Chicago on Dec. 10-12. Marincel/Louzensky moved to approve Director Richmond registration expense to the PLA Conference in Minneapolis on March 25-29, 2008. Motion carried.
6.6 Interlibrary Loan was determined to be a high-risk service that is the cost of doing business. At this time it is not a big problem.

7. New Business

7.1 A patron requested that grab bars be place in the main floor bathrooms. The estimate for this project is between $378 – $460.
7.2 New telephone were installed and Service Solutions will provide the new messaging service.
7.3 Thirteen new leased computers with flat screens will be installed at the end of the week.
7.4 Staff will be developing criteria for behavior governing computer use. It was suggested that the patrons be invited to assist in this endeavor.

8. The meeting was adjourned at 5:32 PM.

9. Next meeting – Wednesday, December 19, 2007 at 4:00 PM. (1 week later than normal).