

Regular Meeting of the Hibbing Public Library Board of Trustees
Hibbing Public Library Board Room
July 9, 2008

Members Present: Mike Marincel, Gary Louzensky, Dan Bergan, Bryce Holcomb, Mary Angela Strasser

Members Absent: Beth Pierce, Claudia Mescher

Also Present: Ginny Richmond, library director

Order of business

1. President Mike Marincel called the meeting to order at 4:41 p.m.
2. No guests were in attendance
3. Holcomb/Louzensky moved to approve the minutes of the June 11, 2008, minutes with one correction clarifying Time Management workshop attendees (C. Magnusson not Holcomb). Motion carried.
4. Director Richmond presented the financial report, noting some concern about the utilities bill and explained that the rise in cost can be attributed to the increased fuel costs confronting every city department. She further noted increased revenue from library cards due to the new computer policy requiring an up-to-date library card with no charges against it before access to computers may be granted. Louzensky/Marincel moved to approve the financial report and bills. Motion carried.
5. **Reports: Library Director**
 - 5.1 Summer reading program will end this month with many successes reported.
 - 5.2 The Practical Time Management workshop held 6/27/08 was reported as a good experience with presenter Pat Wagner addressing goals and missions.
 - 5.3 Frustrations still exist with air conditioning. A list of "need to do" items is not being resolved with the retainer portion of the contract still withheld until those items have been addressed.
 - 5.4 We again have a roof leak. Our fire monitoring system may not be working properly. A visit by the fire marshal suggested a need for a sprinkler system.
 - 5.5 The new book drop and trash receptacles funded by the Friends of the Library have been ordered. Friends will meet 8/14/08.
6. **Old Business**
 - 6.1 No recent communication from the Adirondack Museums about the Tait.
 - 6.2 No refunds for items lost & paid by patrons after one month has passed.
 - 6.3 Review of meeting room policy will continue at a later date.

7. **New Business**

7.1 Patron Use Statistics (Circulation Data plus Computer, Website and Room Use) have been consolidated onto one spreadsheet for ease in comprehension.

7.2 Preliminary library budget due in August with capital expenditures a priority.

8. **Other**

8.1 President Marincel addressed the asbestos issue with floor tiles.

8.2 President Marincel began setting our annual Bucks Buy Books appeal in motion.

Meeting was adjourned at 5:50.

Next Meeting date—Wednesday, August 13, 2008, at 4:30 p.m.

Respectfully submitted by Dan Bergan and Ginny Richmond