

Regular Meeting of the Hibbing Public Library Board of Trustees
Hibbing Public Library Board Room
September 10, 2008

Members Present: Mike Marincel, Dan Bergan, Bryce Holcomb, Beth
Pierce, Claudia Mescher

Members Absent: Mary Angela Strasser, Gary Louzensky

Also Present: Ginny Richmond, library director

Order of Business

1. President Mike Marincel called the meeting to order at 4:35 p.m.
2. No guests were in attendance.
3. Holcomb/Bergan moved to approve the minutes of the August 13, 2008 meeting.
Motion carried.
4. Director Richmond presented the financial report. Mescher /Holcomb moved to approve the financial report and bills. Motion carried.
5. **Reports: Library Director**

Director Richmond made contact with the HHS and HHC librarians and distributed flyers to students and teachers at elementary and secondary level.

Staff attended and was re-energized at the Nancy Pearl workshop at ALS.

Director Richmond reported that a part was ordered for the valve problem and Gartner will be tweaking AC system for patron comfort.

The drinking fountain has sprung a leak and will be looked at to determine action needed.

The new Book Drop and trash receptacles purchased by the Friends of the Library are now in place. The next meeting is Thursday, Sept. 25, 2008.

6. Old Business

A report on the Bucks Buy Books promotion was given by committee members with donations starting to trickle in. A HDT article will be written.

Director Richmond and board member Mescher attended budget proposal meeting. No word from the city regarding the \$50,000 cuts requested from the library budget.

7. New Business

Time restraints did not allow for a letter to be written regarding Capital improvement needs. Director Richmond summarized the recommendations regarding the Fire & Safety equipment. She recommended Security Access Control (SAC) for all of the following based on price and responsiveness:

- 1) **Monitoring services (Fire & Security):** Holcomb/Pierce moved to accept bids from SAC for monitoring services (fire & security). Motion carried
- 2) **Fire Panel upgrade (replacement of dialer):** Mescher/Bergan moved to upgrade the fire panel using SAC. Motion carried
- 3) **Additional fire upgrades:** Marincel/Pierce moved to accept bids from SAC for fire equipment additions. Motion carried.
- 4) **Security cameras:** Marincel/Mescher moved to upgraded recording system & additional cameras. Motion carried. This system will not be installed until the end of year budget balance is known.

Meeting was adjourned at 5:45 p.m.

Next meeting date is Wednesday, October 8, 2008, 4:30 p.m.

Respectfully submitted by Claudia Mescher

GR 10/03/08