



JOB TITLE Field Maintenance I (Ball Fields/Grass Cutter)	DATE September 1, 1999
DEPARTMENT Parks & Recreation - Seasonal	COMPARABLE WORTH RATING 40 - 43

REPORTS TO: City Services Director

SCOPE OF POSITION:

General Statement of Duties:

Supervision Received: Works under the direction of the City Services Director

Work Environment: Primarily outdoors all-weather conditions. Handles fuels and cleaning solvents.

Supervision Exercised: None.

PERFORMANCE RESPONSIBILITIES:

The following list is not intended to be all inclusive, as duties will vary depending upon the direction of the City Services Director:

DAILY MAINTENANCE:

- Drag and groom all fields – softball, baseball. (Priority – softball leagues).
- Clean all base pegs after field dragging when games are scheduled. Set bases on pegs for games that day.
- Sprinkle all fields at Bennett Park. Vic Power will be on a computer system. Repair if necessary.
- Perform general care of all ballfield grooming machines. This includes oil checks, hydraulic leaks, tire pressure, etc. (Notify Park Mechanic or park Maintenance Supervisor of mechanical problems.)
- General cleaning of trash, litter, broken glass, and rocks at all field locations, including dugouts.
- Water removal at all field locations.
- Put bases away when left out by umpires.
- Filling and leveling low areas of the infield with agrilime.



WEEKLY MAINTENANCE:

- Check all bases and base pegs. All bases should fit flush with the ground.
- Inform the park Maintenance III Field Person of equipment repairs, re-order field materials and supplies.
- Trimming of the infield grass, all fair/foul lines and along fence areas.
- Repair backstops and fences at all field locations.
- Broom agrilime back into infield areas of the diamond.
- Spray wetlines, fair/foul lines, at all field locations. String must be laid before spraying. (Soccer, softball, and baseball fields.)
- Responsible for filling, leveling, and seeding of outfield areas.

ANNUAL/END OF SEASON MAINTENANCE:

- Aerate, fertilize, seed and topdress fields, edging infields and outfields.
- All field supplies and equipment cleaned and repaired and returned to greenhouse.

KNOWLEDGE, SKILLS, ABILITIES:

- Receive and follow instructions and schedules.
- Valid Class "D" Driver's License
- Ability to work with user groups and the general public
- Understand and follow safety rules and procedures
- Perform other maintenance functions as directed by City Services Director.
- Ability to use hand tools and operate motorized equipment and utility vehicles.
- Neat appearance and suitable work attire required.
- Moderate physical exertion, ability to lift and carry up to 55 pounds.

MINIMUM QUALIFICATIONS:

- High School Diploma, or equivalent
- Able to lift and carry up to 55 pounds.
- Valid Class "D" Driver's License


REVIEWED AND APPROVED BY:



Staff Representative –AFSCME



City Administrator



Date



Date