



<b>JOB TITLE</b> Greaser/Automatic Truck Driver	<b>DATE</b> July 8, 2011 Revised: 8/6/2012
<b>DEPARTMENT</b> Sanitation	<b>COMPARABLE WORTH RATING</b>

**REPORTS TO** – Sanitation/S & A Foreman, Lead Mechanic

**SCOPE OF POSITION:**

Primary Job Duties: To grease and service all mobile and stationary equipment.

Work Environment: Outdoor and indoor maintenance shop conditions with extensive use of lubricants, solvents, and cleaners.

Supervision Received: Lead Auto Mechanic and Sanitation/S & A Foreman

Supervision Exercised: None

**PERFORMANCE RESPONSIBILITIES:**

The following list is not intended to be all inclusive, as duties will vary depending upon the direction of the Sanitation/S & A Foreman.

- Receive instructions orders from supervisor.
- Keep records and schedule periodic maintenance and lubrications, per equipment standards and specifications.
- Lubricate and grease engines, transmissions, differentials, and chassis on all mobile and stationary equipment. Change oil.
- Maintain inventory, lubricants, filters, etc.
- Change batteries, tires, tail and head lights.
- Answer telephone, give information and radio.
- Keep area in clean and orderly condition.
- Repair all steel and plastic containers.
- Ability to drive, snowplow trucks, sanding trucks and automated truck driver.
- All other duties as assigned

**KNOWLEDGE, SKILLS, ABILITIES:**

- Perform work of a semi-repetitive nature where judgment is required to obtain results.
- Employment training and experience from 3 to 6 months.
- Make minor changes on repetitive jobs involving selection, positioning and recognizing obvious defects.
- Use gauges and hand and power tools in a routine manner.

- Performs routine work requiring coordination to maintain production.
- Care and attention required to prevent injury to others.
- Moderate physical exertion, handle medium weight materials up to 55 pounds. Use variety of medium-sized tools.
- Ability to read and understand M.S.D.S. (Material Safety Data Sheets).
- Random drug testing.

**MINIMUM QUALIFICATIONS:**

- High School diploma, or equivalent
- Class "B" CDL Driver's License

REVIEWED AND APPROVED BY:



Staff Representative –AFSCME



City of Hibbing – Administrator



Date



Date